

Julie Armstrong, Direct Dial 01563 576147

To: Councillors McIntyre (Chair), Jackson, Young, D Coffey, W Coffey, Reid, Weir, Macrae, Wilson, Linton, Darnbrough, Knapp, F MacLean, McDill, Kelly, Farrell, Provost Boyd, Councillors Ross, Dinwoodie, Taylor.

15 February 2001

Dear Councillor

## **POLICY AND RESOURCES COMMITTEE**

You are requested to attend the meeting of the **Policy and Resources Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **THURSDAY 22 FEBRUARY 2001** at **1000 hrs** to consider the undernoted business.

Yours sincerely

SIGNED OFF BY JULIE ARMSTRONG

Fiona Lees  
Depute Chief Executive/Director of Corporate Resources  
JA/FM

## **B U S I N E S S**

### **INTIMATE APOLOGIES**

1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-

1.1 **CHAIR'S SUB-COMMITTEE OF 19 JANUARY 2001 (page 1)** (copy enclosed).



1.2 **QUEEN'S DRIVE SUB-COMMITTEE OF 25 JANUARY 2001 (page 2)** (copy enclosed).



1.3 **MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF 31 JANUARY 2001 (pages 3-7)** (copy enclosed).



**1.4 PERSONNEL AND PROPERTY SUB-COMMITTEE OF 13 FEBRUARY 2001 (pages 8-13) (copy enclosed).**

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**2. BUDGET MONITORING GROUP** - Submit Minutes of the undernoted Budget Monitoring Group, viz:-

**2.1 BUDGET MONITORING GROUP OF 27 NOVEMBER 2000 (pages 14-19) (copy enclosed).**

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**2.2 BUDGET MONITORING GROUP OF 29 JANUARY 2001 (pages 20-22) (copy enclosed).**

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**3. 2001/02 INFORMATION TECHNOLOGY CAPITAL EXPENDITURE PROGRAMME (pages 23-26)** - Submit report dated 15 February 2001 (copy enclosed) by the Director of Corporate Resources to propose the Information Technology Capital Expenditure Programme for 2001/02.

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**4. SOCIAL INCLUSION - MINUTES OF MEETINGS** - Submit for noting and approval of any recommendations contained therein the undernoted Minutes, viz:-

**4.1 East Ayrshire Coalfield Area Social Inclusion Partnership Board - 16 January 2001 (pages 27-31) (copy enclosed).**

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**4.2 East Ayrshire North Social Inclusion Board - 25 January 2001 (pages 32-35) (copy enclosed).**

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**5. BUDGETARY CONTROL SUMMARY STATEMENT TO 15 DECEMBER 2001 (PERIOD 9)** - Submit the undernoted reports (copies enclosed) on the current budgetary control position and projected out-turn for the period ended 15 December 2000 (Period 9), viz:-

**5.1 POLICY AND RESOURCES (CENTRAL SERVICES) (pages 36-38)** - Report by Director of Finance dated 1 February 2001.

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**5.2 POLICY AND RESOURCES (CORPORATE RESOURCES) (pages 39-42)** - Joint report by Director of Finance and Director of Corporate Resources dated 1 February 2001.

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6. **BUDGETARY CONTROL SUMMARY STATEMENT - GENERAL SERVICES REVENUE ACCOUNT - SUMMARY TO 15 DECEMBER 2000 (PERIOD 9) (pages 43-45)** - Submit report dated 1 February 2001 (copy enclosed) by the Director of Finance on the current budgetary control position of the General Services Revenue Account for the period ended 15 December 2000 (Period 9).

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7. **BUDGETARY CONTROL SUMMARY STATEMENT - HOUSING REVENUE ACCOUNT TO 15 DECEMBER 2000 (PERIOD 9) (pages 46-49)** - Submit joint report dated 15 January 2001 (copy enclosed) by the Directors of Finance and of Homes and Technical Services on the current budgetary control position on the Housing Revenue Account for the period ended 15 December 2000 (Period 9).

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8. **TREASURY MANAGEMENT -**

- 8.1 **ANNUAL STRATEGY REPORT 2001/2002 (pages 50-54)** - Submit report dated 6 February 2001 (copy enclosed) by the Director of Finance to seek approval of the proposed treasury management strategy for the financial year 2001/2002.

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- 8.2 **DEBT RESCHEDULING (pages 55-57)** - Submit report dated 28 December 2000 (copy enclosed) by the Director of Finance advising of the background to and the result of the debt rescheduling exercise recently completed.

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9. **STATISTICAL INFORMATION ON REVENUE COLLECTION (pages 58-59)** - Submit report dated 6 February 2001 (copy enclosed) by the Director of Finance on the position of the Council with regard to billing and collection of local taxes as at 12 January 2001 (Period 10).

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10. **ANTI-FRAUD INITIATIVES -**

- 10.1 **FRAUD AND SECURITY STRATEGY** - Submit report (copy enclosed) by the Director of Finance to seek approval of a Fraud and Security Strategy in respect of Housing and Council Tax Benefit.

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**10.2 AUTHORISED OFFICER POWERS UNDER THE FRAUD ACT AND SCHEDULE 6 OF THE CHILD SUPPORT, PENSIONS AND SOCIAL SECURITY ACT 2000 (pages 60-62)** - Submit report dated 6 February 2001 (copy enclosed) by the Director of Finance to (i) advise Members of the provision of Section 12 of the Social Security administration (Fraud) Act 1997 and Schedule 6 of the Child Support, Pensions and Social Security Act 2000 in relation to Local Authority Authorised Officer powers; and (ii) to seek approval to allow the Chief Executive to appoint Local Authority Authorised Officers within the Exchequer Services Section of the Finance Department.

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**11. 1999/2000 AUDIT - DLO/DSO MANAGEMENT INFORMATION (pages 63-65)** - Submit report dated 13 February 2001 (copy enclosed) by the Chief Executive to advise of the receipt of the final report by Audit Scotland on the 1999/00 DLO/DSO Management Information Audit and to note that the actions identified by the Auditor will be picked up by the Directors and considered by the relevant Service Committees as part of the agreed business planning process for the Council's DLO/DSO Business Units.

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**12. ABSENCE MANAGEMENT REPORTS - QUARTER 4 (2000)** - Submit the undernoted reports (copies enclosed) on the absence rates for the quarter ended 31 December 2000 in respect of the following Departments, viz:-

**12.1 CORPORATE RESOURCES AND CHIEF EXECUTIVE'S OFFICE** - Report by the Director of Corporate Resources dated 25 January 2001 (pages 66-69) (copy enclosed).

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**12.2 FINANCE DEPARTMENT** - Report by the Director of Finance dated 30 January 2001 (pages 70-72).

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**13. MODERNISING GOVERNMENT FUND (pages 73-76)** - Submit report dated 16 February 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources on the successful bid for support from the Modernising Government Fund led by East Ayrshire Council and to outline the next steps in the implementation process.

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**14. CONSULTATION PAPER: A POWER OF COMMUNITY INITIATIVE AND COMMUNITY PLANNING (pages 77-85)** - Submit report (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to propose a Council response to the Scottish Executive Consultation on a Power of Community Initiative and Community Planning.

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## 15. POLICY AND RESOURCES COMMITTEE GRANTS BUDGETS -

- 15.1 LOCAL COMMITTEE COMMUNITY GRANTS SCHEME (pages 86-87)** - Submit report dated 8 February 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to propose the allocation of funding to Local Committees in respect of the Council's Community Grants budget for 2001/02.

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- 15.2 CENTRAL GRANTS BUDGETS HELD BY THE POLICY AND RESOURCES COMMITTEE (pages 88-89)** - Submit report dated 15 February 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to recommend that a review be undertaken of the central grants budgets held by the Policy and Resources Committee to ensure the most effective use of existing resources including the possibility of creating a match funding budget to maximise external funding opportunities.

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- 15.3 SOCIAL INCLUSION CHALLENGE FUND BIDS (pages 90-94)** - Submit report dated 5 February 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to seek approval for finance from the Social Inclusion Challenge Fund to deliver three projects, namely:- Healthy Lifestyle Project; Irvine Valley Youth Project; and Kilmaurs Youth Project.

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### 15.4 SERVICE LEVEL AGREEMENTS -

- (i) BELLSBANK WOMEN'S PROJECT AND NORTH WEST CENTRE (pages 95-97)** - Submit report dated 6 February 2001 (copy enclosed) by the Director of Educational and Social Services to advise of the successful evaluations of the projects supported through Service Level Agreement and to confirm funding arrangements for these organisations for 2001/2002.

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- (ii) EAST AYRSHIRE CITIZENS ADVICE BUREAU (pages 98-100)** - Submit report dated 8 February 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to provide an update on the activities of the East Ayrshire Council Advice Bureau and to request approval of funding for the East Ayrshire Citizens Advice Bureau for 2001/02 in accordance with the current partnership agreement.

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- 15.5 NORTH WEST KILMARNOCK CHALLENGE FUND (pages 101-104)** - Submit report dated 12 February 2001 (copy enclosed) by the

Director of Educational and Social Services to advise of applications for funding from the North West Challenge Fund which is available to support initiatives with young people in the North West Kilmarnock area and to seek agreement on awards from this Fund.



**16. CONFERENCES -**

- 16.1 CoSLA ANNUAL CONFERENCE - “DELIVERING TODAY, DEVELOPING FOR TOMORROW” - 21-23 MARCH 2001 (pages 105-106)** - Submit report dated 13 February 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to advise the Committee of an invitation received from CoSLA to attend the CoSLA Annual Conference.



- 16.2 HOUSING AND THE PLANNING SYSTEM IN SCOTLAND (pages 107-109)** - Submit report (copy enclosed) by the Director of Development Services to advise the Committee of an invitation for the Council to be represented at a one day seminar.



- 16.3 AYRSHIRE LEARNING DISABILITY CONFERENCE (pages 110-111)** - Submit report dated 14 February 2001 (copy enclosed) by the Director of Educational and Social Services to advise the Committee of an invitation for the Council to be represented at a one day seminar.